



**Transparent Heart Ministries
Board Meeting
Saturday, November 25, 2023
9:00 AM MST**

MEETING NOTES

In Attendance

- Mark Fitzlaff, Rosalie Fitzlaff, Shawn Fitzlaff, Terry Lane, Tammy DeCroo, Marc Clark, Romie Clark, Lloyd Thayne, Denise Thayne

The Agenda was co-led by Mark and Rosalie as follows

- Call to order
- Welcome and Introductions
- Reading of Vision and Mission statements
 - Floor given for comments on Purpose and Vision, no comments
 - Purpose and Vision adopted
- Opening Prayer
 - Offered by Terry Lane
- Roll Call. Is there a quorum?
 - All in attendance. Quorum achieved
- Any changes to the agenda/NA
- Approval of prior minutes/NA
- New Business
 - Questions regarding by-laws, no questions
 - Motion made by Tammy DeCroo to accept by-laws as written
 - Vote on by-laws – by laws approved unanimously

- Vote on officers, President, Secretary, Treasurer
 - President
 - Mark Fitzlaff nominated and approved by acclamation
 - Secretary
 - Denise Thayne nominated and approved by acclamation
 - Treasurer
 - Tammy DeCroo nominated and approved by acclamation
- Budget
 - Mark Fitzlaff proposed conversation regarding salaries taken from Transparent Heart Ministries Budget
 - Lloyd Thayne asked for a title under which the salary would be appropriated: Chief Ambassadors is the title
 - Shawn Fitzlaff asked if there was a line item in the budget for a salary
 - Lloyd Thayne shared budget on-screen
 - Mark Fitzlaff explained the budget-by requirement of IRS, it is a 5 year budget
 - Lloyd Thayne and Shawn Fitzlaff indicated that rather than having specified amounts for salaries, a percentage of the budget should be allocated for salaries under the discretion of the Chief Ambassadors
 - Mark Fitzlaff explained that they would not be requiring or requesting offerings when they go out to minister, but would accept honorariums.
 - Funding for the budget will come from donations to the ministry from individuals
 - Lloyd Thayne asked if THM would be open to receiving offerings specifically
 - Lloyd Thayne and Shawn Fitzlaff pointed out that the budget is variable and that one-time, event-driven offerings may be needed.
 - Lloyd Thayne requested an amendment to the wording of the budget to indicate that Tammy DeCroo's salary more accurately comes under the heading of office manager.
 - This amendment was approved unanimously
- Shawn Fitzlaff moved to table the Budget until the next meeting

- Reports by officers
- Action Items
 - Shawn Fitzlaff asked for description, details, and possible schedule regarding what the events would look like.
 - Mark and Rosalie - actors
 - Define the roll of Ministry Treasurer, as distinct from the office manager of the operation, and define roll as office manager.
 - Mark, Rosalie, and Tammy - actors
 - Adjust/modify budget for submission for approval at the next meeting
 - Mark and Rosalie – actors
 - Send out for review before next meeting
 - Shawn Fitzlaff requested a Website update
 - Carl Oberg and Daniel Lane are working on completion
 - Suggestion made for Carl to attend next meeting to describe website and progress
 - Lloyd Thayne requested a report of sequential events that need to occur in order to begin the ministry
 - Mark Fitzlaff, Rosalie Fitzlaff, Denise Thayne
- Comments, announcements, and other business
 - 501C3 application has been submitted, waiting for assignment of agent
 - Mark explained background of considering the avenues of churches or Aglow
 - Churches seem like more of a hurdle, Aglow is not ruled out yet
- December 30th was proposed for the next meeting at 9:00 MST
- Adjournment